

GREAT BEND CITY COUNCIL MEETING

September 21, 2026

5:30 p.m.

Location – City Hall Council Chambers

The Council meeting will be livestreamed for public to view on our city council Facebook page, <https://www.facebook.com/cityofgreatbend/>.

AGENDA

Members present:

☐ Mayor Alan Moeder	☐ Councilmember Shelly Arnberger
☐ Councilmember Kevyn Soupiset	☐ Councilmember Gary Parr
☐ Councilmember Rickee Maddox	☐ Councilmember Tina Mingenback
☐ Councilmember Shelly Peacock	☐ Councilmember Davis Jimenez
☐ Councilmember Jay Luerman	☐ Attorney Allen Glendenning
☐ Administrator Logan Burns	☐ Clerk/Finance Director Shawna Schafer

OPENING: PLEDGE OF ALLEGIANCE

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on August 31, 2026.
- b) **Claim's Warrant Register 9-21-26:** Covering 2026 bills to date.
- c) **Payroll Register P/R 9-4-2026 & P/R 9-18-26:** Covering payroll ending August 28, 2026, in the amount of \$437,466.31 and covering payroll ending September 12, 2026, in the amount of \$596,105.34.
- d) **Appointments:** Mayor Moeder will make appointments as appropriate.
- e) **Garbage & Refuse License:** The Bin Wranglers, out of Hudson, KS has applied for a Garbage & Refuse License (responsible person Wrangler Walker). All requirements of the ordinance have been completed and recommend approval.
- f) **Tree Trimmers License:** Daniels Tree Service, out of Great Bend, KS has applied for a Tree Trimmers License (responsible person Travis Daniels). All requirements of the ordinance have been completed and recommend approval.
- g) **Street Closure:** Close Main Street from 24th Street to Lakin Avenue for the Homecoming Parade on October 9, 2026, from 2pm to no later than 5:00pm.
- h) **Home for the Holiday Street Closure and Permissions:** Close Main Street from 24th Street to 12th Street during the parade from 5:15 pm to 6:30 pm on November 28th, 2026. Keep Main Street closed from Broadway Avenue to 12th Street for an additional 2 hours after the parade to allow for activities. Close Lakin Avenue between Kansas Avenue to Main Street from 4:00 pm to 9:00

pm, and parking on the north side of Lakin Avenue from noon to 9:00 pm on November 28th, 2026. Permission for approved event vendors to set up in Jack Kilby Square on Thursday & Friday prior to November 28th, 2026 (this includes temporary walls for Foundry Community Church pictures, and hot dogs and hot chocolate stands.

- i) **Street Closure:** Close Lakin Avenue between Kansas Avenue to Main Street from 8:00 am to 4:00 pm for the Domestic Violence Awareness event on October 3, 2026.
- j) **Agenda:** Approval of agenda as submitted or amended.

B. OLD BUSINESS

- 1. **Crest Video Wall:** The alternate bid for the video wall for \$44,995.00 either needs to wait or that funding would need to come out of the contingencies fund as well which is up to the Council. The next step in the process would be for the equipment to be installed and a committee to start looking at securing and scheduling acts for early 2027. Mayor Moeder will report.

Recommendation: Take appropriate action.

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

*Members of the public are welcome to comment on items not listed on the agenda. **Please sign up prior to the meeting or contact City Hall in advance to be added to the speaker list.** When addressing the Council, please direct your comments to the City Council as a whole and be mindful of others wishing to speak by adhering to the three-minute time limit. If a large group is present on the same topic, the Mayor, at his discretion, may request that a single spokesperson be selected and may allow additional time for that individual to speak.*

D. NEW BUSINESS

- 1. **Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

- 2. **Administrators Update:** City Administrator Logan Burns will present an update on what is happening within the City organization.

Recommendation: Informational item.

3. **CVB Report:** CVB Director Amanda Gaddis will present her monthly report.

Recommendation: Informational item.

4. **Zarah Lofts 4th Amendment:** Mark Bitter and Sheryl Cheely are requesting City Council approval of the fourth Amendment to the Moderate Income Housing–American Rescue Plan Act (MIH-ARPA) Grant Agreement between the City of Great Bend and the Kansas Housing Resources Corporation (KHRC). The original agreement was executed on July 19, 2023, with amendments approved on February 7, 2024, October 24, 2025 and June 18, 2026. The primary purpose of this amendment is pursuant to a Notice of Funding Availability issued on June 12, 2026, KHRC has agreed to amend the agreement to provide additional funds for further support of eligible activities. KHRC shall provide \$90,482.95 in additional MIH-ARPA funds for eligible activities and brings the total amount of funding as referenced in paragraph 1 of the Agreement to \$1,515,482.95 up from \$1,425,000. Mark Bitter and Justin Pregont will report.

Recommendation: Motion to approve the MIH – ARPA Amendment #4 for additional funds from KHRC in the amount of \$90,482.95 towards the Zarah Lofts project and authorizing the Mayor to execute the amendment on behalf of the City.

5. **Audit Proposals:** Requests for Proposals for a five-year audit engagement were distributed and published in the Great Bend Tribune in July. The City received 3 proposals from Gordon CPA, Adams Brown, and Shipley & Williams. Each proposal includes the cost of a Single Audit for federal funds, if required. Gordon CPA proposed fees of \$27,000 for fiscal year 2026, \$27,725 for 2027, \$28,465 for 2028, \$29,230 for 2029, and \$30,015 for 2030. Adams Brown proposed fees of \$27,000, \$27,500, \$28,000, \$28,500, and \$29,000, respectively. Shipley & Williams proposed fees of \$23,000, \$23,500, \$24,000, \$24,500, and \$25,000, respectively. Gordon CPA has served as the City's auditor for the past six years. Prior to Gordon CPA, Adams Brown served as the City's auditor for many years. I have been very pleased with the services provided by both firms and would be comfortable working with either one. I do not have direct experience working with Shipley & Williams. Shipley & Williams was established in 2021, with Williams joining the firm in 2026; however, both partners have many years of governmental auditing experience from their prior work with other firms. Based on the proposals received, my recommendation is to continue with Gordon CPA for the City's audit services. While cost is certainly an important consideration, I do not believe the City should change auditors solely based on a lower proposal, particularly when there is value in maintaining continuity and an established working relationship. After six years with Gordon CPA, they have developed valuable institutional knowledge of the City's operations, funds, accounting practices, internal controls, and history, while City staff has become familiar with their audit processes and expectations. This continuity is especially valuable for the 2026 audit as we work through our recent financial software conversion, which will already require significant additional time from both the auditors and City staff. Changing auditors at the same time would add another substantial learning curve and additional workload during an already challenging audit year. For these reasons, I believe continuing with Gordon CPA for the five-year engagement provides the City with

the best balance of cost, efficiency, continuity, institutional knowledge, and overall quality of service. City Clerk/Finance Director Shawna Schafer will report.

Recommendation: Motion to approve the 5-year audit proposal from Gordon CPA.

6. **Venture Aggregates Lease:** Venture Aggregates has expressed interest in leasing property on a vacant piece of land situated south of 8th Street, north of the old TSA building and between C & D Streets. The approximate acreage of the property sits at approximately 1 acre and would be used for aggregate storage. The term of the lease shall commence on October 1, 2026 and shall be year to year and unless terminated, shall be automatically extended for another term of 1 year. The rent for the property will be \$200/month and will be reviewed upon each annual renewal and, in no event, shall be less than fair market value. All standard contract language consistent with other leases at the airport have been included in the lease and is attached for your review. City Administrator Logan Burns will report.

Recommendation: Motion to approve the lease agreement with Venture Aggregates for \$200/month (\$1,200 per year).

7. **Events Center Parking Lot Concrete Replacement:** The City of Great Bend recently solicited bids for phase 1 of the Events Center Parking Lot that consists of approximately 10,783 SF. Bid documents and an exhibit showing the limits of construction were posted that included subgrade testing and concrete testing and bids were opened publicly on September 11, 2026. Three bids were received and Sharkey Construction gave the lowest bid of \$98,012.10. Eakin Enterprises was the next lowest bid at \$109,505 and the final bid came from L&M Contractors with a total bid of \$148,540. Per the bid from Sharkey Construction, with approval from the City Council, they would start on November 1st with a total construction duration of 35 days. This is the first phase of this project and budget authority is given through the 2027 budget for the remaining portions of concrete at the Events Center that would be bid out next spring. City Administrator Logan Burns will report.

Recommendation: Motion to approve the bid from Sharkey Construction in the amount of \$98,012.10 for phase 1 replacement of the Events Center Parking Lot.

8. **Mayors' Comments:** Mayor Moeder will report.

ADJOURNMENT